

Display Options – Continued

1) **View by Intersection** (*Checked*)

View by Intersection:	<input checked="" type="checkbox"/>	This is a view-all display option.
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- Road sections are listed in *alphabetical order*.
- ALL intersections – plus all changes in road attribute data (see *Road Attribute Data below*) are included.

2) View by Intersection *(Unchecked)*

View by Intersection: ☐

You will no longer see all intersections displayed.

You can “uncheck” the *View by Intersection* box to view your road sections according to changes in road attribute data – plus in *alphabetical order*.

Road Attribute Data:

- On Route name
- Pavement Rating
- Surface Type
- Surface Year
- Surface Width

Road sections, which have the above identical road attribute data, will be grouped together in this display option. As a result, fewer road sections will be listed.

Click the  button if using option 2.

4 Printing Procedures

- Under the *Application Functions* header of the *Web-WISLR Pavement Rating Entry Screen*, click on:

Spreadsheet Instructions

The spreadsheet **Coversheet with Instructions** is displayed.

- Before printing, **ADJUST** the page set-up. Change the **paper size** to **legal**. You may also have to adjust the **page orientation** to **landscape**. You can now print the instructions.

- Next, click on:

[Spreadsheet Download](#)

The spreadsheet has *two* separate sheet tabs to choose from:

- **Pavement Spreadsheet**
- **Section Changes**
(PLEASE PRINT OUT BOTH)

You should not have to adjust the page set-up before printing out your **Pavement Spreadsheet** or the **Section Changes** worksheet. They should be ready to print as is.

5

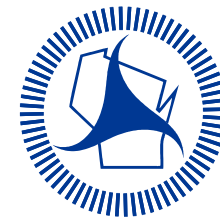
CLOSE out of the spreadsheet and log-off Web-WISLR.



PAVEMENT SPREADSHEET DOWNLOAD

New Rating	Previous Rating	Previous Municipal	Previous Paramet Rating and Year	Surface		On Route		At Route		Toward Route		Section Length (Optional Feet)	Local ID (Optional Feet)
				Type	Width	Name (includes prefix, name, type, suffix and extension)	Municipal Location	Name (includes prefix, name, type, suffix and extension)	At Toward Municipal	Name (includes prefix, name, type, suffix and extension)	Toward Offset (Optional Feet)		
10/24	4/20/2012	05	2001	33	F	Amold Rd		Loeffler Dr	5174		Vendri Ave	3683	
10/24	3/20/2013	05	1975	22	F	Booth Rd		Dubois Rd			Hall Ln	2823	
10/24	1/10/2013	05	1985	22	F	Booth Rd		Dubois Rd	2683		Hall Ln	2823	
10/24	5/20/2013	05	1999	22	F	Booth Rd		Hall Ln	0		ETHRIS	5096	
10/24	7/20/2013	05	1998	18	F	Booth Rd		ETHRIS	0		ETHRIS	8026	
10/24	5/20/2012	07	1977	22	F	Booth Rd		Booth Rd			ETHRIS	5096	
10/24	9/20/2012	07	2002	33	F	N Distritia Ln	1011	Bishop Hill Lane Rd	0	1014	Vendri Ave	598	
10/24	11/20/2013	05	1987	40	F	N Distritia Ln	1011	Bishop Hill Lane Rd	1017	1014	Vendri Ave	8800	
10/24	11/20/2013	05	1986	40	F	N Distritia Ln		Vendri Ave	1017	1017	Sanderson St	1012	
10/24	11/20/2013	05	1986	40	F	N Distritia Ln		Sanderson St			Sanderson St	7429	
10/24	3/20/2013	05	2001	18	F	N Distritia Ln		Schubert St			Pttn Ave (2)	4224	
10/24	12/20/2013	05	2001	18	F	Columbia Dr		ETHRIS			Pttn Ave (2)	3240	
10/24	8/20/2013	05	1985	33	F	Columbia Dr		Johnson Ave S	1274		ETHRIS	4224	
10/24	7/20/2013	05	1986	33	F	Columbia Dr		Hub Rd	1743		ETHRIS	4224	
10/24	5/20/2013	10	1974	40	F	Carle Ave		ETHRIS	0		Tenny	528	
10/24	4/20/2013	05	1965	40	F	Carle Ave		Carle Ave Rd	607		ETHRIS	607	
10/24	4/20/2013	05	1994	40	F	DeBono Rd		Dubois Rd			ETHRIS	5703	
10/24	4/20/2013	05	1999	18	F	DeBono Rd		ETHRIS	0		Booth Rd	6703	
10/24	4/20/2013	05	2001	18	F	DeBono Rd		McKensie Ave	601		Booth Rd	6703	
10/24	7/20/2013	05	2000	24	F	DeBono Rd		Booth Rd			Forest St	2188	
10/24	9/20/2013	10	2002	34	F	Fox Ave		ETHRIS			S Hillcrest Ave	2843	
10/24	10/20/2013	05	1997	24	F	Fox Ave	1008	S Hillcrest Ave	1014	1014	Vietor St	5393	
10/24	10/20/2013	05	1996	24	F	Fox Ave	1008	S Hillcrest Ave	1014	1014	Vietor St	5393	
10/24	10/20/2013	05	1993	24	F	Fox Ave	1008	S Hillcrest Ave	1014	1014	Vietor St	5393	
10/24	9/20/2013	05	1998	40	F	Frank Rd		Frank Rd	0		Hall Ln	4382	
10/24	9/20/2013	10	1996	40	F	Frontage Rd		Frontage Rd			Tenny	475	
						Frontage Rd		Frontage Rd			Frontage Rd		

WISLR QUICK GUIDE



Spreadsheet Download Instructions

Prerequisites: Microsoft Excel, Adobe Acrobat Reader and printer that accepts legal size (8 1/2 x 14") paper.

You can print out a spreadsheet for field use *before* entering your pavement ratings online using the *Web-WISLR Pavement Rating Entry Screen*, or you can use the spreadsheet as a hard copy submittal form.


The *Spreadsheet Download* can also serve as a copy for your records. Just print out a copy *after* you have submitted your ratings using the *Web-WISLR Pavement Rating Entry Screen*.

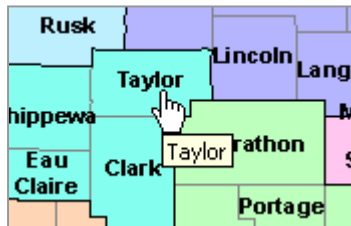
First Time WISLR Users: Request WISLR Access

- Go to the Department of Administration Website:
<https://on.wisconsin.gov>
- CLICK on the *Self-Registration* link.
- FOLLOW the steps to create an ID and password.
- NAVIGATE to WISLR:
<https://trust.dot.state.wi.us/wislr/>
Enter your ID and password.
Fill in requested information. Allow 2-3 days for WisDOT review and e-mail confirmation.

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Authorized WISLR Users: Access WISLR

- Go TO: <https://trust.dot.state.wi.us/wislr/>
Enter your ID and password.
- On the *Welcome to WISLR* page,
CLICK .
- SELECT your District & County by clicking on your county location on the Wisconsin map.



- Use the *Municipality* drop down box to SELECT your community.

Municipality

--Select Muni--

Then click .

NOTE: The (T), (V), or (C) listed after a municipality stands for Town, Village or City, and Y (000) is listed after County Spreadsheets.

2

Web-WISLR Pavement Rating Entry Screen

- From the *WISLR Main Menu* screen,
SELECT the [Web-WISLR Pavement Rating Entry Screen](#) link.

3

Now that you have entered the *Web-WISLR Pavement Rating Entry Screen*, **VALIDATE** that your community name appears under the *Select Community* header.

Display Options

There are *two* ways that your road sections can be displayed in the *Web-WISLR Pavement Rating Entry Screen*.

IMPORTANT: The display option that you choose will determine how your *spreadsheet download* is generated.

- The *View By Intersection* check box is located next to your community name.

Box is checked to show the *Web-WISLR Pavement Rating Entry Screen default display*.

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